

**FLETTON, STANGROUND AND WOODSTON
NEIGHBOURHOOD COMMITTEE**

**WEDNESDAY 17 OCTOBER 2012
7.45 PM**

Heritage Park Primary School, Park Farm, Peterborough

This Neighbourhood Committee will be preceded by a Ward Forum at **6-6.30pm**. This is a chance for you to talk to your ward councillor about issues affecting your area. This will be followed by the Neighbourhood Panel from **6.30-7.30pm** to identify priorities for the Police and Council for the next three months.

An exhibition of the plans for the following will also be on display from 6-7pm with an opportunity for questions and answers from Officers:

- **PCC Transport and Infrastructure Planning Team – plans for future schemes and projects**
- **Enterprise Peterborough's Waste Management Team – roll out of new food waste bins**

AGENDA

Presented By

1. Apologies for Absence

Chairman

To receive any apologies from members unable to attend the meeting

2. Declarations of Interest and Whipping Declarations

Chairman

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes from the previous meeting

**Chairman and
Neighbourhood
Manager**

To agree the minutes of the last meeting and matters arising (including update from Neighbourhood Manager)

4. Youth Forum

Youth Forum

Update on youth activities in the area

5. Matters For Committee Decision

Neighbourhood Committee Budget 2012/13

Proposals and agreement for the allocation of the capital budget of £25,000

**Neighbourhood
Manager**

6. Updates on Matters of Interest Relevant to the Committee

- (a) Enterprise Peterborough's Waste Management Team

Roll out of new food waste bins

**Richard Oldfield,
Enterprise
Peterborough**

- (b) Green Backyard

Update regarding the future location of the Green Backyard

**Richard
Hodgson**

7. Open Session

All

An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings.

8. Next Meeting

The next meeting will be held on Wednesday 16 January 2013 at 7.45pm at the Stanground Polish Club.

Committee Members:

Councillors: Cllr S Allen (Chairman);
Fletton & Woodston: Cllr M Lee, Cllr L Serluca, Cllr N Thulbourn
Stanground Central: Cllr M Cereste, Cllr B Rush, Cllr I Walsh
Stanground East: Cllr C Harper

Further enquiries about your Neighbourhood Council or about this meeting please contact:
Neighbourhood Manager: Lisa Emmanuel on 01733 863788 E-mail:

lisa.emmanuel@peterborough.gov.uk

Democratic Services: Louise Tyers on 01733 452284 E-mail: louise.tyers@peterborough.gov.uk

FLETTON, STANGROUND AND WOODSTON NEIGHBOURHOOD COMMITTEE
(Area South 1)

STANDING INVITATIONS

NAME	REPRESENTING
Lynn Betteridge	Cambridgeshire Fire & Rescue Service
Inspector Andy Bartlett	Cambridgeshire Police
Javed Ahmed	Children's Services
Maureen Lazaretti	Cross Keys Homes
Gary Goose	Safer Peterborough Partnership
	Neighbourhood Watch
Sally Dines	Woodston Community Association
Jenny Gardner	Phoenix Residents Association
Audrey Chalmers	South Grove Community Association
Isabella Caruso	Italian Community Association
Neil Kirby	Glebe Road & Fairfield Road Residents Association
Alan Clark	Fellows Gardens Residents Association
Chris York	Twenty 10 Community Project / Stanground Youth Project
Simon Benton	Riverside Community Pavilion

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**FLETTON, STANGROUND AND WOODSTON
 NEIGHBOURHOOD COMMITTEE
 (Area South 1)**

**MINUTES OF A MEETING HELD ON THURSDAY 5 JULY 2012 AT 7.00 PM
 At The Fleet, Fletton**

Members Present:

Stanground Central Councillors Cereste, Rush and Serluca
 Stanground East Councillor Harper (chairman)
 Fletton & Woodston Councillors Serluca and Thulbourn

Officers Present:

Javed Ahmed Locality Manager 8-19 Service, PCC
 Graeme Clark Assistant Neighbourhood Manager, PCC
 Alex Daynes Senior Governance Officer, PCC
 Lisa Emmanuel Neighbourhood Manager, PCC
 Richard Oldfield Enterprise Peterborough
 Amanda Rose Media Officer, PCC
 Sue Schofield 8-19 Service, PCC
 Gemma Wildman Principal Strategic Planning Officer, PCC

Also in Attendance:

16 members of the public attended including representatives from Stanground Youth Forum, Woodston Community Centre, Twenty10 & Stanground Youth project, Fairfield and Glebe Road residents association and Halls the Chemist.

Item	Discussion and Actions	Action
1. Apologies	Apologies were received from Cllr Lee.	
2. Declaration of Interest	None.	
3. Election of Vice Chair	Cllr Rush was nominated by Cllr Serluca and seconded 2 nd Cllr Walsh. No other nominations were received. Cllr Rush was named as vice chairman.	
4. Standing Invitations to the Neighbourhood Committee	Members reviewed the list of standing invitees and recommended changes as below: <ul style="list-style-type: none"> • Include Paul Chippington – chair of Cardea Residents' Association; • Include Neighbourhood Watch on Cardea; • Phoenix residents no longer exists – remove. 	LE
5. Minutes of previous meeting	The minutes of the meeting held 29 February 2012 were agreed as a true and accurate record.	

	<p>Updates on items were circulated by the Neighbourhood manager at the meeting.</p>	
<p>6. Youth Forum</p>	<p>The Committee received a presentation from the Community Based Youth Worker on the progress of various Youth Forum projects made to date.</p> <p>The following key points were highlighted:</p> <ul style="list-style-type: none"> • £17900 to Park Farm recreation area equipment – following consultation – main responses say consent to new park; • Priorities from consultations were for new equipment, more seating and litter bins; • Also working on more PCSO patrols in the area of the park; • Previous negative feedback of the shelter meant another was not installed; and • Away day held to build on team work. <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • Sites for the equipment were not decided yet so will try to ensure it will be located away from properties to alleviate noise concerns for residents at night; • Graeme Clark – noise surveys not done completed with professional monitoring equipment but can be done if needed; • Lisa Emmanuel – Currently reviewing all play areas in the city and in the neighbourhood area. Will be registering projects in the Community Action Plan (CAP) but need to identify where funding would come from such as S106 and POIS. All ward councillors were trying to get play areas on the project plan; • Cllr Cereste – 60 metal chairs coming out of Bridge Street in next few weeks, these could be available; • Sue Schofield – other areas – working in Fletton area to develop a younger youth group; • LE – update due next week from officers on the Fletton Youth Centre future, can circulate update with minutes; and • Crown Lakes – gym equipment was very good. Could this type of equipment go into play areas, maybe near Fletton Cemetery/football field? <p>A Presentation by the Youth MP, Chloe Fuller, was given by Tyler Newman in Chloe's absence. Information included:</p> <ul style="list-style-type: none"> • Need more advertising for youth activities and support for less well attended clubs; • Need better work experience for young people to develop skills; • Large numbers of young people want to help communities; • Many young people feel not enough to do in the area; • Need more affordable and accessible activities for young people. • Sue Schofield – youth MP will raise issues for young people with council and other organisations. 	<p style="text-align: right;">LE</p>

	<p>Richard Oldfield – Enterprise is providing work experience so can get in touch to help with this.</p> <p>Further comments and responses to questions included:</p> <ul style="list-style-type: none"> • In response to a question from Rob Putnam, Sue Schofield advised that low knowledge of youth activities was partly due to funding and relies on word of mouth. Do try at local advertising points and schools. Will start electronically and on websites. Work was also done with schools which supported work. • Cllr Cereste – do need to use facebook and internet, must use it. All schools should advertise what is going on in communities for young people. • Cllr Walsh – Stanground Academy, may issues a newsletter so could advertise in there. Will discuss with them. Local ward newsletters can be used too. • Luke Pagliaro – council to support work experience, must be valuable experience too. • Cllr Cereste – promotion of youth facilities, could have a mobile phone application (app) to advertise and communicate for Fletton and Stanground Area? And also other areas in the city. • Cllr Cereste – work experience part of skills and education too. Greg Clark, minister for cities, has approved 3 special city deals, will do another 6 soon (for big cities). Smaller cities, if proposal comes forward, will coordinate agencies in the city and make them work together to address and coordinate response to issues for work experience, training, job creation etc. Employment, training and skills are priorities for the city. Expect a Peterborough University over next 3 years. 	
7. Matters of Interest	<p>a) Statement of Community Involvement (SCI)</p> <p>Gemma Wildman gave information about the SCI, its scope, purpose and how people could get involved in local planning development and shaping the community. PCC would help with later stages but limited resources for further assistance. Deadline for consultation was 12 July.</p> <p>Responses to questions and comments included:</p> <ul style="list-style-type: none"> • Responding to Cllr Serluca, Gemma Wildman advised that land identified in the Core Strategy cannot be changed by the Neighbourhood Plans; • Cllr Serluca – essential to convey the importance of the plan and the work involved to produce one; • Gemma Wildman - Private land applications would be dealt with in the same way as a private developer submitting land for the Site Allocations document. Would be subject to same test for suitability. Local plans would be down to community to decide to or not; 	

	<ul style="list-style-type: none"> • Responding to Chris York, Gemma Wildman advised that if communities were interested, a Community Action Plan (CAP) may be more appropriate for some issues. Other organisations do offer support and advice for production of plans and have government funding to do this. Lisa Emmanuel – some parishes have come forward already; • Cllr Serluca – one in Oxfordshire has cost £70k so far, would go up to £100k by the authority needed at the end. If not successful, lose the money spent. Lisa Emmanuel – many issues can be picked up in the CAP which will influence strategic decisions; • Cllr Walsh – the CAP sounds a more realistic option. Could two wards get together to have a separate CAP? LE – CAPs are for Neighbourhood areas currently established. Will be done through Neighbourhood committees. Other areas could be formed for other plans; • Cllr Cereste – the other plans are less expensive and will guide Local Authority in what is wanted in the area. Neighbourhood plans are a different approach. Could approach developers to pay for Neighbourhood Plans if support for a development in return for e.g. a youth centre; • Responding to Cllr Thulbourn, Gemma Wildman advised that for the first three options just talk to planning officers and neighbourhood manager. The Neighbourhood plan must come from a Neighbourhood forum approved by the council; • Cllr Walsh – interested in the options, could have a separate session for discussion on these options? Gemma Wildman – yes can do this; • Responding to Councillor Serluca, Lisa Emmanuel advised that restrictions on application numbers was only for the Neighbourhood Plan process; and • Responding to Cllr Rush, Lisa Emmanuel advised that it was in the CAP to look for a new youth centre for Fletton. 	GW
	<p>b) Neighbourhood Committee Budget 2011/12</p> <p>The Neighbourhood Manager updated members on progress of projects agreed in the previous year and requested suggestion come forward for this year's budget. Comments and responses to questions included:</p> <ul style="list-style-type: none"> • Free seating from Bridge Street for Stanground Lode? • Was a commitment to have more lighting around Belsize community centre? Update? 	LE
8. Open Session	<p>Members of the public and elected members were given the opportunity to raise any issues affecting their area and to suggest items for future meetings.</p> <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • Cllr Serluca confirmed that the Coach and Horses had still not yet been sold. Because of this the site had dilapidated and was attracting vandals. Will contact land owners to advise of this; 	Cllr Serluca

	<ul style="list-style-type: none"> • Public – Woodston Community Association advised that it had received information that it was now contravening health and safety by having bars of soap instead of liquid soap; • Public – PCC no longer offers pest control, PAT testing or PPL/PPR licence for community centres. Where do we get them from? Cllr Serluca – will work on this. LE – will look into this to find out who carries out this work. Cllr Serluca – is there an information pack from council to Community Associations? • Responding to a public question, Lisa Emmanuel advised that she would find out about the condition of paths in Fletton Cemetery near the chapel and the possibility for tarmac being used on some; • Shabbir Damani from Halls Chemist – spoke at a previous meeting about the application for another pharmacy, was withdrawn due to local concerns. Loss of bus service now to impact on the nearby residents. Need more joined up thinking with service providers in the area; • Cllr Harper – update on no. 31 bus service, reads statement to residents. Confirms the council would commit funds so a local link bus service would incorporate Oakdale Avenue in its route; • Cllr Walsh – petition for bus service was from residents, not just ward Councillors. Residents will have to support local issues not just this committee; • Responding to Luke Pagliaro, Cllr Walsh advised that she would meet with Stanground Academy management team and raise issues regarding the use of school facilities for the local community. • Cllr Thulbourn – regarding the Dell, Woodston, many agencies walked around to note actions for other organisations but nothing done seven weeks later. Cllr Serluca – was a Cross Keys exercise with PCC. Actions raised, no follow up occurred. Cllr Thulbourn – should not have to chase actions all the time. LE – will look to get feedback on this. Richard Oldfield – will take issues back and look to resolve. • Parkway verges not being cut any more? RO – will look to find out. • Chris York – need facebook page for this committee to get up to date information on issues before next meeting. • Responding top a request from Cllr Cereste, Richard Oldfield advised that the wet and warm spring had increased growth on weeds and grass, have now increased resources to tackle this. Different, more effective equipment was being brought in. Have inspected Crematorium to address this and other cemeteries. • Public – have pictures following a litter pick showing litter still remained. Cllr Thulbourn – have noticed standards not always acceptable but around university was very good but 	<p>LE</p> <p>LE</p> <p>LE</p> <p>RO</p>
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	different contractor there.	
9. Next Meeting	The next meeting of Neighbourhood Committee for Fletton, Stanground and Woodston would be Wednesday 17 October at Heritage Park Primary School.	

Meeting Closed 8.40 pm

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
5 July 2012	Amend Standing Invitation List Accordingly	Lisa Emmanuel, ASAP	
	Provide update on Fletton Youth Centre	Lisa Emmanuel, ASAP	
	Arrange separate Councillor/public session on options for SCI	Gemma Wildman, ASAP	
	Provide update on lighting at Belsize Centre	Lisa Emmanuel, ASAP	
	Contact owners of Coach and Horses land to improve site	Cllr Serluca, ASAP	
	Investigate who would provide electrical testing and licensing information to Community Centres	Lisa Emmanuel, ASAP	
	Investigate improving pathways in Fletton Cemetery	Lisa Emmanuel, ASAP	
	Chase up actions from walk around at the Dell	Lisa Emmanuel, ASAP	
	Update committee on cutting of parkway verges	Richard Oldfield, ASAP	

FLETTON, STANGROUND & WOODSTON NEIGHBOURHOOD COMMITTEE	AGENDA ITEM. 5
17 OCTOBER 2012	PUBLIC REPORT

CAPITAL BUDGET 2012/13 ALLOCATION

RECOMMENDATIONS
FROM: Lisa Emmanuel, Neighbourhood Manager South
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> 1. Considers the proposals for allocation of the capital budget of £25,000 for 2012/13; 2. Approves the proposals which will receive an allocation of the budget; 3. Agrees to a reduction in the individual allocations should the approved proposals exceed the £25,000 budget, to be determined by the Neighbourhood Manager. 4. Agrees that the Neighbourhood Manager will be responsible for determining the final detail of the project in consultation with ward councillors and other relevant parties.

1. PURPOSE

- 1.1 This report sets out proposals for allocating the capital budget of £25,000 for 2012/13 for the Fletton, Stanground & Woodston Neighbourhood Committee.

2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY, COMMUNITY ACTION PLAN AND DELEGATIONS

- 2.1 Neighbourhood Committees should contribute across the full range of Sustainable Community Strategy priorities, which are:
- Creating opportunities – tackling inequalities (Safer / Stronger)
 - Creating strong and supportive communities (Safer / Stronger)
 - Creating the country's environment capital (Greener / Cleaner)
 - Delivering substantial and sustainable growth (Safer / Stronger)
- 2.2 The proposed projects represent interventions that directly support priorities within the Community Action Plan a) improving parking b) improving highways infrastructure c) improving parks and opens spaces
- 2.3 This report is for the committee to consider under its delegated executive function 3.13.5, 'to determine the investment of identified and delegated funding to support local priorities contained within the Community Action Plan'.

3. CAPITAL BUDGET ALLOCATION 2012/13

- 3.1 The following project has been proposed by Members. Approval will be subject to the project being costed within budget. Projects unable to be funded this year will automatically be re-prioritised within the Community Action Plan for future consideration:

The cost of this project is estimated

The proposed project cut across all priorities within the Sustainable Community Strategy		£ (Estimated)
Full project cost breakdown		
Coneygree Road Vergeway improvements	Total estimated project cost	£33,890
	POIS	6,228.00
	Neighbourhood Committee	25,000.00
	Remaining budget could be met from CLF or Highways budget as necessary.	
Total	Total	25,000.00

4. CONSULTATION

- 4.1 Consultation activities, involving workshops and surveys, have taken place in the area to identify the communities' priorities to inform the Community Action Plan. The final spend recommendations have been discussed with all elected members, together with relevant service areas that will take on the project management to implement once spends have been fully approved.

5. REASONS

- 5.1 The budget assigned to Neighbourhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighbourhood Committee area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.

The identified areas of spend are targeted within the Stanground Central Ward as Stanground East and Fletton & Woodston wards have benefitted from investment this year for both youth facilities and regeneration within Fellowes Gardens. Allocating the full budget to two of the highest community priorities (parking issues and addressing anti-social behaviour and crime) will ensure more visible rewards result from this decision.

6. ALTERNATIVE OPTIONS

- 6.1 Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.

7. IMPLICATIONS

- 7.1 The proposed projects represent interventions that directly support priorities within the Community Action Plan a) improving parking b) improving highways infrastructure c) improving parks and opens spaces.

All proposed works relate to capital expenditure but may have revenue implications for on-going maintenance. In all cases where this applies, agreement has been made with the respective service area to absorb these costs.

8. NEXT STEPS

- 8.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 N/A

10. APPENDICES

N/A

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